



## City of Santa Barbara Airport Department

### Filming & Photography Permit Guidelines

Airport Film Permits are issued to professional and student photographers wishing to film on Airport property for commercial, non-profit or educational purposes. Film Permits are processed by the Airport Marketing Coordinator (or Airport Patrol Supervisor as back-up) for final approval by the Airport Director.

A request for an Airport Film Permit requires the following:

- ❑ Completion of the Airport's *Registration for Permission – Filming & Photography* form.
- ❑ Proof of \$1 million in combined single limit general liability coverage naming the City of Santa Barbara as additional insured.
- ❑ Permission from Airport lease holder where applicable.

Once the above is achieved, the requestor must also:

- ❑ Obtain a City of Santa Barbara Film Permit issued by the Police Department. (*Waived for student photographers.*)
- ❑ Have the Airport Director's signature as approval on the Airport *Registration for Permission* form.
- ❑ Proper certificate of insurance.
- ❑ Make payment to the Airport Department in the form of cash, money order or check. (*Waived for student photographers.*)

Film Permits are issued on a discretionary basis. Student filming is limited to one-day unless there are special circumstances. An escort is required for the duration of filming within the Airfield Operations Area, the escort can be approved security personnel of a lease holder. Should a filming request also include other requests thereby becoming more involved, an *Airport Special Event Permit* will be required as well.

Professional and student photographers are not allowed to film on Airport property without a signed permit in their possession. Filming at the Airline Terminal security checkpoints is subject to current TSA guidelines. Those who obtain an Airport Film Permit are required to have the permit on their person while on Airport property as a Patrol Officer may ask for permit verification.